



| Date Requested | | Documents Requested | Date Submitted | Person Submitting |
|----------------|---|--|--|--|
| March 30, 2020 | Keyon Pope, Attorney for Sigma Gamma Rho | <p>Payoff statement for ICHQ – statement should distinguish outstanding balances from the original mortgage and the additional (\$200k) loan</p> <p>Documentation supporting 7 Pearls’ use of the \$200k Bank of America loan taken in 2016</p> <p>Copies of lease agreements between 7 Pearls and all tenants occupying the ICHQ property</p> <p>Audited financial statements from 2016 to present. To the extent audited financial statements aren’t available, please provide income statement/balance sheet. To be clear, the statement should include all income/expenses related to the ICHQ building, including, for example, rental income, building expenses,</p> | <p>3/30/2020</p> <p>April 28, 2020 <i>Acknowledgement of Receipt 5/5/2020</i> <i>K. Pope</i></p> | Sandra Hunt Charity Williams, Esq. |

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| | | <p>payments to property manager, payments to 7 Pearls employees/contractors, monies received from the Sorority, etc. We note that you previously sent a lengthy document that may contain some of this information; however, we request a more succinct document that does not require significant analysis to determine the requested information</p> <p>7 Pearls' COVID-19 Strategy</p> <p>With regard to additional property cleaning/sanitation for its tenants</p> <p>With regard to contingency planning, in light of the economic stress that may result to current Seven Pearls tenants</p> | | |
| Sept. 17, 2019 | Deborah Hughes, Esq. | Promissory Note & Letter | Oct. 8, 2019 <i>Acknowledgement of Receipt 10/15/2019</i> <i>K. Pope</i> | Sandra Hunt & Jennifer Arbogast |

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| Oct. 23, 2019 | Deborah Hughes, Esq. | Promissory Note & Letter | Nov. 1, 2019 | Sandra Hunt |
| Oct. 31, 2018 Nov. 27, 2018 Nov. 28 th Jan, 6, 2019 | Keyon Pope, Esq. Deborah Hughes, Esq. | Lease Agreement Clean copy of mortgage and promissory note Clean copy of most recent monthly mortgage statement Documents showing detailed breakdown of Operating Expenses | Nov. 28, 2018 <i>Acknowledgement of receipt 11/28/18 D. Hughes</i> Jan. 18, 2019 <i>Acknowledgement of receipt Jan. 18, 2019 K Pope</i> | Charity Williams, Esq. Sandra Hunt |
| Jan. 5, 2019 | Charity Williams, Esq. | Follow-up regarding lease | Jan. 7, 2019 | K. Pope |
| Feb. 21, 2019 | K. Pope | Follow-up regarding lease | March 4, 2019 March 14, 2019 March 21, 2019 | Charity Williams, Esq. Sandra Hunt |
| April 5, 2019 | K. Pope | Follow-up regarding lease 7 Pearls Operating Agreement | April 24, 2019 April 25, 2019 <i>Acknowledgement of receipt April 25, 2019 K. Pope</i> | Charity Williams |

*E-mail documentation also includes the following dates:

6/18/19, 6/26/18, 12/31/18, 1/15/19, 1/16/19, 1/18/19, 1/21/19, 2/21/19, 4/1/19, 4/5/19, 4/24/19, 4/25/19, 5/15/19, 6/24/19, 9/19, 10/19, 11/27-28/19, 4/21/2020, 4/14/2020, 4/10/2020

Respectfully Submitted,

The Seven Pearls Foundation, Inc. Board of Directors